



Stafford Public Schools

Device Protection Plan (DPP)

Please Note:

The protection plan is purchased EACH school year. Previous school year payment does not cover current school year.

Revised: July 1, 2022

INTRODUCTION

Care of all instructional materials, including Chromebooks and iPads, distributed by STAFFORD PUBLIC SCHOOLS is the responsibility of the student to which they are assigned and his/her parent or legal guardian. This includes costs associated with damages, loss or theft. The purpose of the Device Protection Plan (referred to as DPP) is to protect STAFFORD PUBLIC SCHOOLS families from accumulating debt due to accidental damage or theft (see definitions below) of school-issued devices. A separate form must be completed for each device covered; one form per student. If you do not elect this program, the device replacement and/or damage costs are fully paid by the family. Whether accepting or declining the DPP each student needs to have the last page of this document turned in by the third (3rd) Friday of September.

PLAN TERM

- Policies run per school year, starting the 1st of August to the end of July.
- Students issued devices at the beginning of the regular school year may purchase the DPP during the first three (3) weeks of school. **Forms with payments** need to be received by the end of the school day on the third (3rd) Friday of September. Payments received after the third (3rd) Friday of September will not be accepted.
- New students starting after the first day of school may purchase the DPP at the time of registration. DPP information needs to be turned in within three (3) weeks of registration.
- Policies may not be purchased after the initial three (3) week acceptance window.
- Policies purchased will terminate the last day of July of that school year.

COST

DPP coverage for the current school year costs \$35 per device. Those families requiring financial assistance may contact the Business Manager. Families with more than three (3) children will be charged \$105 (cost of three (3) children) to cover the cost of all children. Policies purchased mid-year will not be prorated and will follow above plan.

REFUNDS

Refunds are not available. Student transfers are covered under Plan Portability below.

REPAIRS

STAFFORD PUBLIC SCHOOLS will pay for the repair cost of the covered device to include parts and labor. If the device cannot be repaired, an equivalent replacement of STAFFORD PUBLIC SCHOOLS' choosing will be provided. If a replacement device is provided, this coverage will transfer to the replacement device for the duration of the current school year. While a student's device is being repaired the student will be issued a loaner device of STAFFORD PUBLIC SCHOOLS' choosing. This policy will cover the loaner device until the student's original device is returned or a permanent replacement device is issued. Loaner devices can be located in the Library Media Center of each school.

PLAN SPECIFICATIONS (PER PLAN YEAR)

The first repair of any part of the device, up to three (3) different repairs, will be covered under the DPP as long as damage is not due to negligence or malicious behavior. An example of three covered parts would be: one screen, one keyboard, and one charger. For example, if multiple repairs to the same part are necessary (i.e. two (2) screens), the first screen would be covered under the DPP and the second and subsequent screens will incur charges based on the repair costs below. However, if repairs are one screen and one keyboard, the repairs would be covered by the DPP at no additional charge. Loaner devices checked out to students would be covered by the students DPP with the same stipulations as above.

Devices in need of repair and covered under the elected DPP, but NOT kept in the protective case provided will be charged a \$20 copay each instance of repair regardless of DPP status. **Damage that occurs from lack of appropriate care of the device, or if the device is removed from the case, may be deemed intentional and not accidental, therefore not being covered by DPP.** This plan does not cover intentional damage by the covered student or household members. Assessment of any damage is determined by the Stafford Public Schools Information Technology Department.

	<u>Chromebook</u>	<u>iPad</u>
Sticker Removal *	\$10	\$10
Power Adapter	\$40	\$55
Screen replacement	\$80	\$100
Keyboard replacement without trackpad **	\$55	N/A
Keyboard replacement with trackpad (missing keys or integrated trackpad)	\$80	N/A
Trackpad only	\$40	N/A
Top Cover	\$40	N/A
Bottom Cover	\$40	N/A
Charge for devices sent to Apple in addition to repair cost.	N/A	\$49
Full device replacement	\$300	\$300
Case	\$50	\$50
<p>* Does not cover additional damage caused to device.</p> <p>** If part is available.</p> <p>*** Other charges may be required due to damage and will be assessed at fair market value at time of repair.</p>		

MISREPRESENTATION

Coverage may be revoked if the student willfully defrauds, conceals, and/or misrepresents any material information about the cause of damage or loss of the device.

PLAN INCLUDES:

- Accidental damage
- Theft or robbery (requires official police report)
- Vandalism (requires official police report or school administrator incident report)
- Fire, flood, natural disaster
- Device manufacturer defect

PLAN EXCLUSIONS:

- Avoidable damage due to negligence
- Corrosion and rust
- Cosmetic damage (i.e., gouges to external casing, cracked or dented casings)
- Dishonest and/or intentional acts
- Unexplained loss or mysterious disappearance
- Government seizure
- Loss or damage to accessories, software and data
- Tampering with or attempts to repair device.

PLAN PORTABILITY

If a student transfers to another STAFFORD PUBLIC SCHOOLS site during the plan term the coverage will transfer to the new site and remain in effect until the end of the term. If a student transfers to a site outside of STAFFORD PUBLIC SCHOOLS, the coverage does not transfer to the new district /school and the device must be returned to STAFFORD PUBLIC SCHOOLS, however, if the student returns to Stafford Public Schools at a later date in the same school year, the plan will still be in effect until the end of the original plan term. If a student leaves in the middle of a school year, coverage will not be refunded at a prorated amount.

PROCEDURE FOR LOST DEVICES

Report the loss to your child's school administration within 7 days of the incident. In the event that school is not in session, notify the Technology Department at (860) or help@stafford.12.ct.us.

DEVICE PLAN PAYMENT

Payment can be made by cash, check or online at payschools.com. Checks should be made out to "Stafford Public Schools". Please complete the below form and send with payment to:

Stafford Public Schools
 ATTN: Business Manager
 145 Orcuttville Road
 Stafford Springs, CT 06076

Instructions for setting up your PaySchools account may be found [here](#).



PROTECTION PLAN REQUEST FORM

** Whether accepting or declining the DPP each student must turn in the below form by the third (3rd) Friday of September.

YES	NO
<p>I would like to participate in the DPP. I agree to the terms of participation including my responsibility for damage or loss not covered by the program.</p> <p>Payment (cash or check) is attached.</p> <p><input type="checkbox"/> Cash</p> <p><input type="checkbox"/> Check (# _____)</p> <p><input type="checkbox"/> Add charge to PaySchools account. <i>I acknowledge by checking this box that a charge will be applied to my student's PaySchools account.</i></p>	<p><input type="checkbox"/> I decline to participate in the DPP.</p> <p>I understand that I am responsible for 100% of any damage or loss to the district issued device. Total replacement cost for a Chromebook is \$300 (device only) or \$350 to include a case. Total replacement cost for an iPad is \$300 (device only) or \$350 to include a case.</p>
Date:	Date:
Parent Signature:	Parent Signature:
Print Name:	Print Name:
Student Name:	Student Name:
Grade:	Grade: